

NH State Grange  
TRUSTEES OF TRUST FUNDS  
Guidelines

1. The applicant must be a member of the Grange for at least two (2) consecutive years in a New Hampshire State Subordinate Grange.
2. The applicant must be in good standing in his/her Grange. The good standing should be verified with the Secretary as to dues being paid for the two consecutive years. Golden Sheaf members exempt by the grandfather clause.
3. The applicant must require some form of financial assistance or aid for their personal care, comfort, welfare and well being of their immediate family. Assistance may be up to \$500.00 per fiscal year and not to exceed \$1500.00 within a 5 year period.
4. A letter of recommendation must accompany all applications and should give us as many facts as possible of the person in need. Please specify your relationship to the applicant.
5. If the request is for money, a financial assistance application must be completed and signed by the applicant. If the money is to be used to purchase an item such as hearing aids, eyeglasses, dental work, etc., a signed estimate of the cost from the doctor must accompany the financial assistance application.
6. Please be sure to explain that the Financial Assistance Applications need to be completed as thoroughly as possible and all letters of recommendation, letters of good standing and estimates are included before they are mailed to the TRUSTEES OF TRUST FUNDS. This will help to ensure a timely processing of the request. All financial requests must be reviewed by the TRUSTEES OF TRUST FUNDS.
7. Please assure the applicant that their request is confidential and that their names will not be revealed in any reports that are made to the State Grange. Also please assure the applicant that this is not charity. This fund was set up by Grangers, like themselves, to aid their brothers and sisters in time of need.
8. The request may take up to ninety (90) days from the receipt of the completed application to the Chairman including: 1. Financial Assistance Application. 2. Letter of good standing. 3. Letter of recommendation. 4. Copy of quote/estimation or bill/invoice.
9. Completed Financial Aid requests should be submitted directly to:

Secretary of TRUSTEES OF TRUST FUNDS  
Ann Leger  
Philbrook Farm Inn  
881 North Road  
Shelburne, NH 03581

Form 301  
Trustees of Trust Funds  
Rev. 3/14